



KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

kybve.com • vet@ky.gov

Meeting Minutes

December 1, 2022

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

Public Zoom Meeting Option

BOARD MEMBERS PRESENT

(V) = video (A) = audio only (I) = In-person

All Board Members, Staff, and Others present in-person unless otherwise noted.

- Steven J. Wills, DVM – Chairman
- Gene Smith, DVM – Vice Chair
- Dianne Dawes, DVM (A-first part; I-second part)
- Tom Dorman, Citizen-at-Large (V)
- Dale Eckert, DVM
- Tim Gardner, DVM
- Stephanie Kennedy, DVM
- John Park, DVM
- Amy J. Staton, EdD, LVT (V)
- Joe Bilby, KDA General Counsel -- Proxy for the Commissioner of Agriculture

BOARD MEMBERS ABSENT

- n/a

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Michelle Shane, KBVE Executive Director
- Amanda Briggs, KBVE Administrative Assistant

OTHERS PRESENT

- State House Representative Matthew Koch (District 72)
- Mark Brengelman, JD, MA, Attorney at Law, KBVE Legal Counsel
- L. Dena Fitzpatrick, DVM, KBVE Investigator
- Dr. Mark Chick (A)
- Dr. Lee Cundiff (A)
- Luke H. Fallon, DVM, Medical Director, Hagyard Equine Medical Institute
- Dr. Kelly Giesbrecht (A)
- Debra Hamelback, Executive Director, Kentucky Veterinary Medical Association (KVMA)
- Dr. John Laster (A)
- Dr. Ernie Martinez (A)
- Dr. Lauren Mirus (A)

- Dr. Ben Redmon (A)
- Dr. Deb Shoulders (A)
- Nathan M. Slovis, DVM, Dipl. ACVIM, CHT (Certified Hyperbaric Technologist), Director McGee Critical Care and Medical Center, Hagyard Equine Medical Institute
- Ashley Swim, LVT (A)
- Ms. Judith Taylor (A)
- Dr. Jim Webber (A)

CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Steven Wills, DVM, Board Chairman, called the meeting to order at 1:08 PM EDT. Chairman Dr. Wills welcomed everyone to the meeting.

Ms. Shane read the roll call. Per [KRS 321.240\(2\)](#), a quorum of the Board was achieved.

CONFIRMATION OF PUBLIC NOTICE

Ms. Shane confirmed the public notice for this meeting was sent on Tuesday, November 29, 2022, to the Kentucky Department of Agriculture (KDA) media contact list, and also posted on the KBVE website Meetings page.

READING OF MISSION STATEMENT

Vice Chair Gene Smith, DVM read aloud the KBVE mission statement.

CONSENT AGENDA

- Meeting Agenda for December 1, 2022
- Board Meeting Minutes from September 29, 2022
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

A MOTION was made by Dr. Gardner to approve the consent agenda. The motion, seconded by Dr. Park, passed unanimously.

Budget

The budget expenditures and revenue approved are summarized for F.Y. 2023, July 1, 2022, through November 17, 2022, as follows:

- F.Y. 2023 –
 - Receipts = \$488,855
 - Expenditures = \$134,092
 - Current Balance = \$1,211,820

Licensure Status Report

As of November 21, 2022, the KBVE database reports:

- Active Veterinarians = 2,644
- Inactive Veterinarians = 87
- Special Permits = 10
- Active Veterinary Technicians = 535
- Inactive Veterinary Technicians = 25
- Active Certified Animal Control Agencies = 50
- Active Certified Animal Euthanasia Specialists = 159
- Inactive Animal Euthanasia Specialists = 43

Applications Committee Reports

- Report on New Applications
- Report on New CE Requests

The Applications Committee Reports are as follows in Table 1: Approved Applicants for Licensure and Certification, and Table 2: Approved CE Requests. The Board approved 14 veterinarian, 11 veterinary technicians, and 5 animal euthanasia specialist applications. The Board approved CE requests for 67 hours of CE for veterinarians and 24 hours of CE for veterinary technicians.

Table 1: Approved Applicants for Licensure and Certification				
Row #	First Name	Last Name	License Type	App. Type
1	Teri Rae M.	Armstrong	Veterinarian	New
2	David A.	Banta	Veterinarian	Endorsement
3	Kaitlyn	Bender	Veterinarian	Reinstatement
4	Cynthia D. C.	Boynton	Veterinarian	Endorsement
5	Caitlin A.	Cleary	Veterinarian	Reinstatement
6	Clayton G.	Deible	Veterinarian	Special Permit
7	Courtney R.	Frazier	Veterinarian	New
8	Carrie L.	Grace-Congdon	Veterinarian	Endorsement
9	Jeaneyl J.	Hazlett	Veterinarian	Endorsement
10	Ian A.	Johnson	Veterinarian	Endorsement
11	Mary T.	Johnson	Veterinarian	Endorsement
12	Elizabeth A.	Mihalevich	Veterinarian	Endorsement
13	Kristen A.	Slater	Veterinarian	Endorsement
14	Janice M.	Thomas	Veterinarian	Endorsement

Row #	First Name	Last Name	License Type	App. Type
15	Jasmine R.	Beal	Veterinary Technician	Endorsement
16	Dawn D.	Dingman	Veterinary Technician	Endorsement
17	Tina	Dumont	Veterinary Technician	New
18	Hannah N.	Gibson	Veterinary Technician	New
19	Jessica N.	Grejtak	Veterinary Technician	New
20	Todd A.	Kuvin	Veterinary Technician	Reinstatement
21	Karen L.	Lee	Veterinary Technician	Endorsement
22	Melissa M.	Matthews	Veterinary Technician	Endorsement
23	Madalyn D.	Sanders	Veterinary Technician	New
24	Kaitlyn E.	Sutker	Veterinary Technician	New
25	Brady W.	Walker	Veterinary Technician	New
26	Todd D.	Bartley	Euthanasia Specialist	New
27	Cassidie M.	Cartwright	Euthanasia Specialist	New
28	Lydia A.	Graves	Euthanasia Specialist	New
29	Brianna M.	Stewart	Euthanasia Specialist	New
30	Jasmyn R.	White	Euthanasia Specialist	New

Table 2: Approved CE Requests

Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
Is My Patient Obstructed?	Cincinnati VMA	1	-	1/24/2023
Use of Unlicensed Antiviral Therapy to Cure FIP	Cincinnati VMA	2	-	11/22/2022
Cytology Skills for Skin Cases	Greater Louisville VMA / Animal Dermatology Clinic	2	2	11/10/2022
Dr. Ajoy Aloysius: Macrophage secretory factors regulate complex tissue regeneration in spiny mice (<i>Acomys cahirinus</i>)	UK Gluck Equine Research Center	1	1	11/17/2022
Dr. Ben Hause: A subunit vaccine platform provides broad protection against swine influenza virus and rapid vaccines for emerging veterinary diseases	UK Gluck Equine Research Center	1	1	12/8/2022

Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
Dr. Daniel Villagomez: The Equine Sex Reversal Syndrome	UK Gluck Equine Research Center	1	1	10/27/2022
Dr. Feng Li: The Roles of Surface Glycan Decorations in Animal Influenza and Rotavirus Infection and Host Switch	UK Gluck Equine Research Center	1	1	12/1/2022
Dr. Ted Kalbfleisch: The Challenges and Opportunities of Big Data in the Biological Sciences	UK Gluck Equine Research Center	1	1	11/3/2022
Gluck Equine Research Center Hall of Fame Inductee Seminars	UK Gluck Equine Research Center	3	3	10/26/2022
Ralph Lee's Great Smokies Veterinary Conference	Veterinary Association Management	20	12	11/16-20/2022
Solensia	Zoetis	1	1	11/9/2022 12/13/22
Suffering in Silence: OA and Chronic Pain in Cats	Zoetis	1	1	10/25/2022 11/3/2022
Canine Semen Collection and Freeze Course	Zoetis	14	-	10/18-19/2022

BUSINESS AGENDA

GUEST SPEAKERS

- **Topic: Licensed Veterinary Specialists**
 - Nathan M. Slovis, DVM, Dipl. ACVIM, CHT (Certified Hyperbaric Technologist), Director McGee Critical Care and Medical Center, Hagyard Equine Medical Institute
 - Luke H. Fallon, DVM, Medical Director, Hagyard Equine Medical Institute

Dr. Slovis addressed Members of the Board about graduates of non-AVMA accredited schools who are also board certified specialists. He argued that the Board should change the statutes to allow KBVE discretion to award licensure to qualified candidates for licensure who are also board certified specialists but who did not complete a veterinary foreign equivalency program.

Mr. Dorman joined the meeting at 1:20 PM.

GOVERNMENT AFFAIRS COMMITTEE

- **Practice Act Update**

- **Feedback from licenses as a part of 2022 renewal**

- Licensees were provided an opportunity to provide responses and comments about the Practice Act Modernization initiative as a part of their 2022 license renewal, due November 30
- Responses were organized by county and city, with names and license numbers removed, and provided to Members of the Board for review

- **Kentucky Board of Chiropractic Examiners (KBCE)**

- Dr. Wills, Dr. Dawes, and Ms. Shane met with two KBCE Members, Dr. James England and Dr. Rachael Kuperus on Oct 14
- Following that meeting, preliminary Allied Professional regulations were drafted
- The discussion drafts were sent to KBCE Regulations Committee for review and comment in early November
- KBCE responded that they support the current direction, and look forward to continued work with KBVE

- **Species group work: Feedback via Stakeholder Meetings**

- Equine Zoom meeting held on November 4
- Food/Large Animal Zoom meeting held on November 9
- Small Animal Zoom meeting held on November 10
- London, KY Regional Meeting on November 29

- **Preliminary Draft Regulations**

KAEP, KVMA, KVTA, and others request that KBVE publish the preliminary draft regulations related to veterinary facilities on the KBVE website to facilitate further discussion and understanding amongst licensees.

Members of the Board discussed this option and directed Ms. Shane to send current drafts to the Board for review; then to complete discussion drafts and publish on the KBVE website in early January. Dr. Smith will also work with Ms. Shane on a review of other state inspection forms and develop a discussion draft form.

- **Additional licensee feedback**

Copies of additional letters and responses submitted to the board were provided to Members of the Board for review.

- **State House Representative Matthew Koch (District 72)**

Chairman Dr. Wills introduced Rep. Matt Koch, bill sponsor, to the meeting. Rep. Koch addressed the Members of the Board.

Rep. Koch and Members of the Board held a robust discussion with KVMA and other meeting attendees.

KBVE agreed to publish the discussion draft regulations in early January.

KVMA agreed to conduct a survey of its membership about the Practice Act following the publication of the discussion drafts.

- **Final Edits to the Practice Act Modernization Bill**

Ms. Shane walked Members of the Board through additional proposed changes to the Practice Act Modernization bill. Members discussed and provided direction on each proposed change.

Representative Koch left the meeting at 3:00 pm.

The board took a break, 3:03 pm – 3:14 pm.

Dr. Dianne Dawes joined the meeting in person at 3:22 pm.

A MOTION was made by Dr. Smith to approve changes to Practice Act Modernization bill as discussed, and directing Ms. Shane to proceed with filing edits with LRC and working with bill sponsor Rep. Matt Koch to move legislation forward during the 2023 session. The motion, seconded by Dr. Park, passed unanimously.

- **Regulation Development**

Ms. Shane spoke about future work with stakeholders to fill in the gaps in the discussion draft regulations, including standards and fees. Target is early 2023 to host Zoom meetings with small animal, large/food animal, equine, equine dental, and other allied professional groups.

Members of the Board also discussed setting up additional board meetings in 2023 to dive into regulation development for other topics, including LVT duties and medical records.

- **Kentucky Chamber of Commerce Discussion**

The Kentucky Chamber of Commerce supports a prosperous business climate in the Commonwealth of Kentucky and works to advance Kentucky through advocacy, information, program management and customer service in order to promote business retention and recruitment. Ms. Shane met with Ms. Hamelback and a representative of Kentucky Chamber on November 9 to provide information and answer questions regarding the Practice Act Modernization bill.

- **Updates to Current Regulations**

The filing of regulations, both amended and new, related to animal control agencies, animal euthanasia specialists, and grievance procedures, was delayed, but is now on target for filing by December 15.

- **Policy Discussions / FYIs**
 - **Horseracing Integrity and Safety Act (HISA)**
US Fifth Circuit Court of Appeals ruled unanimously that HISA is unconstitutional because it “delegated government power to a private entity” without sufficient agency supervision. This does not currently impact Kentucky.
 - **Kentucky Horse Racing Commission (KHRC)**
Ms. Shane has reached out to the KHRC Chief Veterinarian seeking a meeting to discuss mutual issues of concern related to veterinary medicine.

BUDGET MATTERS

- **Council on Licensure, Enforcement and Regulation (CLEAR) Training for Investigators**

Chairman Dr. Wills welcomed new KBVE Investigator Dr. L. Dena Fitzpatrick to the KBVE as a new contractor. Members of the Board discussed training needs.

A MOTION was made by Dr. Smith to approve costs associated with registration and travel for both KBVE Investigators, Dr. St. Clair and Dr. Fitzpatrick, to attend the next available in person CLEAR Basic Investigator Training, or, in the event an in-person training is not available by July 2023, costs associated with registration for new KBVE Investigator Dr. Fitzpatrick to attend the next available virtual CLEAR Basic Investigator Training. The motion, seconded by Dr. Kennedy, passed unanimously.

- **“Kentucky Day at LMU”**

Ms. Shane presented estimated costs for her and one board member to travel, present, and exhibit at Lincoln Memorial University CVM “Kentucky Day” on Thursday, January 19.

- **AAVSB BOD Travel and Expenses**

Ms. Shane, having been elected to the AAVSB Board of Directors (BOD) in September 2022, shall be required to attend all BOD meetings, some of which are in person. AAVSB covers most costs associated with this travel, however in the circumstances where additional reasonable costs may be incurred, Ms. Shane requested board approval of such costs.

A MOTION was made by Dr. Park to approve travel costs associated with attendance of the Board Executive Director and one Board Member to the Kentucky Day at Lincoln Memorial University event; and, to approve reasonable travel costs not covered by AAVSB for Ms. Shane to participate in all AAVSB Board of Directors meetings and assignments during her 2022-2024 term. The motion, seconded by Dr. Gardner, passed unanimously.

Further, Members of the Board discussed future AAVSB travel and assignments while Ms. Shane is on the BOD. Members of the Board agreed that the KBVE Chairman and Ms. Shane could independently discuss and decide her level of participation, without requiring consultation with or a motion from the full board. Chairman Dr. Wills approved Ms. Shane

to travel with representatives of the AAVSB to the AVMA 2023 Annual Meeting in Denver, CO.

- **Personnel Discussion – Executive Session**

A MOTION was made by Dr. Park to go into executive session to discuss personnel matters. The motion, seconded by Dr. Eckert, passed unanimously. Chairman Wills asked everyone except for Members of the Board and Ms. Shane to exit the room at 3:52 pm.

A MOTION was made by Dr. Park to return from executive session. The motion, seconded by Dr. Smith, passed unanimously. Chairman Wills invited meeting participants to return to the room at 4:08 pm.

- **Discussion on Administrative Hearing Costs (2020-34)**

Ms. Shane detailed the cost breakdown of Administrative Hearing Costs in Agency Grievance Case 2020-34, to-date totaling more than \$23,110.

UNFINISHED BUSINESS AND UPDATES

- **AAVSB Updates**

- Board Members need to alert Ms. Shane of their interest for attending the following AAVSB Meetings:
 - Board Basics & Beyond – April 14 - 15, 2023 in Kansas City, Missouri
 - 2023 Annual Meeting & Conference – Sep 28-30, 2023 in Kansas City, Missouri
- Members of the Board reviewed and discussed a draft response to AAVSB Resolution 2022-01. They directed Ms. Shane to work with legal counsel on final language and to send to AAVSB before the end of the year.

- **KDA Second Stakeholder Dialogue on Large Animal Veterinary Shortage**

Dr. Gardner spoke on a panel at this meeting on November 14 in Louisville. He relayed information about the meeting to the Board.

- **Personnel Cabinet Classifications for Veterinarians and LVTs**

After reviewing the merit employee classifications for veterinarians and veterinary technicians, Members of the Board directed Ms. Shane to work with OSV Dr. Katie Flynn and KDA HR Staff to finalize and send veterinarian personnel class edit recommendations to the Personnel Cabinets, including supporting salary documentation.

- **WV Record Keeping Report – FYI**

Dr. St. Clair submitted a written report summarizing the information obtained at the WV Medical Records training to the Board for review.

- **FDA Update**

Guidance documents from the FDA now available on the KBVE website.

- Animal Drug Compounding from Bulk Substances
www.fda.gov/animal-veterinary/unapproved-animal-drugs/animal-drug-compounding
- Antimicrobial Prescriptions
www.fda.gov/animal-veterinary/safety-health/antimicrobial-resistance

APPLICATIONS COMMITTEE REPORT

- **Closure of 2024 Renewal Period for Veterinarians and Veterinary Technicians**

- Renewal Grace Period deadline was November 30
- Approx. 220 veterinarian licensees did not renew
- Approx. 35 LVTs did not renew

- **Opening of Renewal Period for Animal Control Agencies and Animal Euthanasia Specialists**

- December 1

- **Medical / Hardship CE Waiver Request**

Members of the Board discussed a request for CE waiver, pursuant to [201 KAR 16:590](#), Section 4.

A MOTION was made by the Applications Committee to grant a complete waiver of CE requirements to licensee # 143809 due to exceptional loss and medical circumstances. The motion, seconded by Dr. Dawes, passed unanimously.

- **Discussion: Discontinuation of Paper Renewal Applications**

Members of the Board discussed and authorized staff to move to a completely online renewal process for future renewals. The Board directed that all licensees be notified of this change in advance of the next renewal cycle so that licensees may prepare.

WELLNESS COMMITTEE REPORT

Mr. Dorman presented the Wellness Report.

EDUCATION AND OUTREACH COMMITTEE

- **Kentucky Day at Auburn 2022**

- Inception of the KVMA Student Chapter
- Great face-to-face contact with students
- LMU request to duplicate event for their students

- **KVMA E&O Contract**
 - Proposed two meetings per month, February – June

- **Meeting with Animal Control Advisory Board (ACAB)**
 - Chairman Dr. Wills, Dr. Kennedy, and Ms. Shane met with the ACAB November 2
 - Plan to host joint KBVE-ACAB Zoom Meetings for County Judge /Executives in approx. March to relate their animal control responsibilities

Ms. Staton left the meeting at 4:46 pm.

INVESTIGATOR REPORTS

Periodic Animal Control Agency (ACA) Inspection Reports were provided to Members of the Board for discussion.

- Bell County Animal Shelter (certificate no. 149520)
- Boone County Animal Care and Control (certificate no. 149647)
- Boyd County Animal Shelter (certificate no. 149493)
- Butler County Animal Control (certificate no. 147154)
- Campbell County Animal Shelter (certificate no. 149496)
- Gallatin County Animal Shelter (certificate no. 147175)
- Harlan County Animal Shelter (certificate no. 149524)
- Kenton County Animal Shelter (certificate no. 147149)
- Laurel County Animal Shelter (certificate no. 149519)
- Pike County Animal Shelter (certificate no. 146871)
- Pulaski County Animal Shelter (certificate no. 149245)
- Rockcastle County Animal Shelter (certificate no. 149492)
- Tri-County Animal Shelter (Morehead) (certificate no. 149521)

Ms. Shane developed a draft inspection form for use in periodic animal control agency inspection, and Dr. St. Clair has been testing this form in the field. They are working together to improve the form, and hope to soon adopt the form as the standard for future Periodic ACA Inspections.

COMPLAINTS SCREENING COMMITTEE REPORT

Dr. Dale Eckert provided the Complaints Screening Committee Report.

- **ORDERED APPEARANCE (COMMITTEE ONLY)**
 - 2021-54

- **Dismissed, no violations of the Practice Act identified**
 - 2022-23
 - 2022-25

- **Closed, following Board Action**
 - 2022-41
 - 2022-45

- **Assigned to Legal Counsel for Settlement Negotiations**
 - 2021-54
 - 2022-20
 - 2022-24

- **Assigned to Legal Counsel for Administrative Hearing or Other Legal Proceedings**
 - 2020-08
 - 2020-29
 - 2021-55

- **Assigned to Investigator**
 - 2021-55
 - 2022-21

- **New**
 - 2022-43
 - 2022-44
 - 2022-45
 - 2022-46
 - 2022-47
 - 2022-48
 - 2022-49
 - 2022-50
 - 2022-51
 - 2022-52
 - 2022-53
 - 2022-54
 - 2022-55
 - 2022-56

A MOTION was made by Dr. Gardner to approve the recommendations of the Complaints Screening Committee. The motion, seconded by Dr. Kennedy passed unanimously.

OPEN DISCUSSION / NEW BUSINESS

- **Questions pending from the Board Office**

- **Limits on Indirect Supervision when veterinarian not on premises**
Members of Board discussed an inquiry about the limits on indirect supervision of licensed veterinary technicians. The Board concluded that an LVT may provide services to patients and clients, if and only if a current VCPR is in place with the veterinarian and a regime of treatment has already been prescribed by the veterinarian.

Indirect supervision of an LVT **does not**:

- Extend to new patients;
- Allow an LVT to provide a diagnosis on new conditions;
- Allow the LVT to prescribe anything new;
- Allow an LVT to provide any type of assessment; and does not
- Allow an LVT to conduct the annual wellness visit where the VCPR is renewed.

Chairman Dr. Wills reminded the questioner that LVTs cannot administer rabies under Kentucky law, pursuant to [902 KAR 2:070](#), Section 2.

- **Emergency responders care of K9 Officers**
Dr. Eckert provided background on this inquiry from an emergency responder. Members of the Board reviewed a letter issued on January 17, 2020, by Mr. Bilby, who was counsel for the KBVE at the time; the letter provided an opinion that emergency stabilization of a K9 officer by non-veterinarians is legal under [KRS 321.200](#).
- **Responsibility to care for emergencies**
Members of the Board discussed the national issue of responsibility to care for emergencies, in particular for those without a VCPR (not an established client). This is a Code of Ethics issue. Under current law, there is no ethical or legal requirement to treat a new patient. However, if the animal is a service animal, regardless of the VCPR status, the veterinarian is required to stabilize the patient under [KRS 258.500](#).
- **Limits on prescription transfers and refill requests**
Members of the Board discussed this inquiry and reminded the inquirer that clients can fill their prescription wherever they want pursuant to [201 KAR 16:600](#), Section 2(6). If the prescription is part of the treatment regime, the licensee must provide the prescription. Another veterinarian at the licensee's practice could write the prescription so long as the existing medical record was detailed enough to support the refill.
- **Temporary Permits for missionary work**
Members of the Board reviewed a response Ms. Shane provided to an inquirer, and determined the response regarding no temporary permits in Kentucky was

appropriate and adequate. Individuals can provide services without a license under [KRS 321.200](#) during a state of emergency; otherwise a license is required.

- **Medical records release related to fraudulent charge claim**

[KRS 321.185](#) is very clear about the circumstances under which medical records may be released. Members of the Board recommend making a change to the practice consent form to allow for release of records in cases of dispute.

- **Other Items for Discussion**

- **Board Office Holiday Schedule**

Board office staff will be out of the office the last two (2) weeks of the year, however, they will ensure emails and voicemails are monitored, and respond to emergencies.

- **Obituary Notifications**

- Dr. R. Kevin Vance (DOD - 10/14/2022)

FUTURE MEETING DATES

Members of the Board discussed and determined the 2023 Regular Meeting Schedule, to be held on Thursdays,

- Jan 26
- Mar 23
- May 25
- Jul 27
- Sep 21
- November 30

Members of the Board discussed and determined the 2023 Board retreat dates:

- Arriving Tue, June 20 in the evening with two working days, June 21-22 (Wed-Thu)

ADJOURNMENT

Chairman Wills adjourned the meeting at 5:38 pm.

These Meeting Minutes were approved by the Board on January 26, 2023.



Steven J. Wills, DVM, Chairman of the Board

PRESIDING OFFICER: Steven J. Wills, DVM, Board Chairman
Minutes Recorded by: Michelle M. Shane, Executive Director



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Meeting Agenda

December 1, 2022

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

Zoom Meeting Option Provided

COMMITTEE MEETINGS – CLOSED TO THE PUBLIC

- 9:00 AM • Complaints Screening Committee
- 11:00 AM • Applications Committee

1:00 PM BOARD MEETING – PUBLIC MEETING

CALL TO ORDER

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

READING OF MISSION STATEMENT

CONSENT AGENDA

- Board Meeting Minutes from September 29, 2022
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

BUSINESS AGENDA

GUEST SPEAKERS

- Licensed Veterinary Specialists
- KVMA Leadership

GOVERNMENT AFFAIRS COMMITTEE

- Practice Act Update
 - Stakeholder meetings and continued outreach
 - Review of licensee feedback
 - Final edits
 - Next steps
- Regulations
- Policy Discussions / FYIs

BUDGET MATTERS

- Budget items for vote:
 - Kentucky Day at Lincoln Memorial University
 - CLEAR Training for Investigators
 - AAVSB BOD travel
- Personnel Discussion
 - Discussion on cost of Administrative Hearing (2020-34)

UNFINISHED BUSINESS AND UPDATES

- AAVSB Updates
 - Upcoming events
 - Barriers to moving to ICVA pre-approval of NAVLE candidates
- KDA Stakeholder Dialogue on Large Animal Veterinary Shortage
- Personnel Cabinet Classifications for Veterinarians and LVTs
- FDA CVM Guidance
 - Compounding bulk substances for animals
 - Antimicrobial prescriptions

APPLICATIONS COMMITTEE REPORT

- Renewal grace period deadline - November 30
- Board ratification of waivers

WELLNESS COMMITTEE REPORT

EDUCATION AND OUTREACH COMMITTEE

- Kentucky Day at Auburn 2022
- KVMA E&O contract – schedule
- Proposed joint project with Animal Control Advisory Board (ACAB)

INVESTIGATOR REPORTS

- Periodic Shelter Inspections
- Inspection Form - draft

COMPLAINTS SCREENING COMMITTEE REPORT

OPEN DISCUSSION / NEW BUSINESS

- Questions pending from the Board's Office
 - Limits on Indirect Supervision when veterinarian not on premises
 - Emergency responders care of K9 Officers
 - Responsibility to care for emergencies
 - Limits on prescription transfers and refill requests
 - Temporary permits
- Other Items for Discussion
 - Board Office Holiday Schedule
 - Obituary Notifications

FUTURE MEETING DATES

Proposed Schedule for 2023

ADJOURNMENT