



KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

kybve.com • vet@ky.gov

Special Meeting Minutes

May 11, 2022

Meeting Location: Video Teleconference Only

BOARD MEMBERS PRESENT

(V) = video (A) = audio only

- Steven J. Wills, DVM – Chairman (V)
- Dianne Dawes, DVM (V)
- Tom Dorman, Citizen-at-Large (V)
- Dale Eckert, DVM (V)
- Tim Gardner, DVM (V)
- Stephanie Kennedy, DVM (V)
- John Park, DVM (V)
- Katie Flynn, DVM, Kentucky State Veterinarian -- Proxy for the Commissioner of Agriculture (V)

BOARD MEMBERS ABSENT

- Gene Smith, DVM – Vice Chair
- Amy J. Staton, EdD, LVT

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Michelle Shane, KBVE Executive Director (V)

CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Dr. Steven Wills, Board Chairman, called the meeting to order at 3:01 PM EDT. Chairman Wills welcomed everyone to the meeting.

CONFIRMATION OF PUBLIC NOTICE

Ms. Shane confirmed the public notice for this meeting was sent on Monday, May 9, 2022, to the Kentucky Department of Agriculture (KDA) media contact list, and also posted on the KBVE website Meetings page.

Ms. Michelle Shane read the roll call. Per [KRS 321.240\(2\)](#), a quorum of the Board was achieved.

BUSINESS AGENDA

Discussion on contract renewal

Chairman Wills requested that the board enter into a closed session. This closed session is authorized by KRS 61.810(1)(n), which creates an exemption to the Kentucky Open Meetings Act for "meetings of any selection committee, evaluation committee, or other similar group established under KRS Chapter 45A or 56 to select a successful bidder for award of a state contract."

A **MOTION** was made by Dr. Tim Gardner to enter into closed session. The motion, seconded by Dr. Dale Eckert, passed unanimously by show of hands.

Members of the Board entered closed session at 3:03 PM.

Members of the Board returned from closed session at 3:22 PM

Dr. John Park dropped connectivity from the meeting at the end of the closed session.

A **MOTION** was made by Dr. Gardner to not renew the Investigator Contract for Dr. Wixsom. The motion, seconded by Dr. Stephanie Kennedy, passed unanimously by show of hands.

A **MOTION** was made by Mr. Tom Dorman to authorize a new RFP for KBVE Investigative Services. The motion, seconded by Dr. Eckert, passed unanimously.

Chairman Wills requested to review any other orders of business.

ADJOURNMENT

Hearing no additional business, Chairman Wills adjourned the meeting at 3:23 pm EDT.

These Meeting Minutes were approved by the Board on May 26, 2022.


Steven J. Wills, DVM, Chairman of the Board

PRESIDING OFFICER: Steven J. Wills, DVM, Board Chairman
Minutes Recorded by: Michelle M. Shane, Executive Director
Minutes Reviewed by: Joe A. Bilby, Legal Counsel



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3:00 PM **CALL TO ORDER**

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

BUSINESS AGENDA

Discussion on contract renewal

Executive Session – closed to public pursuant to [KRS 61.810\(1\)\(n\)](#).

Regular Session – vote on contract

ADJOURNMENT