



## KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

[kybve.com](http://kybve.com) • [vet@ky.gov](mailto:vet@ky.gov)

### Special Meeting Minutes

April 16, 2020 @ 1:00 pm EDT – Special Meeting, per [Executive Order 2020-215](#) & [KRS 61.823](#)

Meeting Location: Video Teleconference Only via Zoom

#### BOARD MEMBERS PRESENT

(V) = video (A) = audio only

- Steven J. Wills, DVM – Chairman (V)
- Dale Eckert, DVM (V)
- Tim Gardner, DVM (V)
- Leah Miller, DVM (V)
- Judith Piazza, Citizen-at-Large (A)
- Jeff Pumphrey, DVM (A)
- Amanda H. Rowland, DVM (V)
- Gene Smith, DVM – Vice Chair (V)
- Robert Stout, DVM -- Proxy for the Commissioner of Agriculture (V)

#### BOARD MEMBERS ABSENT

- Amy J. Staton, EdD, LVT (V)

#### DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Joe Bilby, Legal Counsel (V)
- Michelle Shane, Executive Director (V)

#### OTHERS PRESENT

- Loran Wagoner, DVM, Board Investigator (V)
- Debra Hamelback, KVMA Executive Director (V)
- Dr. Bonnie Barr, KVMA President (A)
- Dr. Jim Weber, KVMA, AVMA Delegate (A)

#### CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF A QUORUM

Dr. Steven Wills, Board Chairman, called the meeting to order at 3:04 PM EDT. Chairman Wills welcomed everyone to the online Zoom meeting.

Mrs. Michelle Shane read the roll call. A quorum of the Board was noted as present.

## **CONFIRMATION OF PUBLIC NOTICE**

Mrs. Shane confirmed the public notice for this meeting was sent on Tuesday, April 14, 2020, to the Kentucky Department of Agriculture (KDA) media contact list.

## **READING OF MISSION STATEMENT**

Mrs. Shane read the Board mission statement.

## **BUSINESS AGENDA**

### **SARS-CoV-2 / COVID-19 Discussion**

Chairman Wills and legal counsel Joe Bilby provided an overview of the efforts to draft an Order from the Board to address the numerous complaints being received in the Board's office.

**A MOTION** was made by Dr. Dale Eckert to approve the adoption of the Board Order, including the equine notes. The motion, seconded by Dr. Tim Gardner, passed unanimously by roll call vote, as follows:

- ✓ Chairman Steven J. Wills, DVM – Aye
- ✓ Gene Smith, DVM – Aye
- ✓ Dale Eckert, DVM – Aye
- ✓ Tim Gardner, DVM – Aye
- ✓ Leah Miller, DVM – Aye
- ✓ Judith Piazza, Citizen-at-Large – Aye
- ✓ Jeff Pumphrey, DVM – Aye
- ✓ Amanda H. Rowland, DVM – Aye
- ✓ Robert Stout, DVM – Aye

## **BUDGET MATTERS**

- **RFP for Strategic Planning Services**

The Board discussed the pros and cons of delaying strategic planning until the retreat session could be held in person. Members of the Board agreed that deferring this contract until such time as Members could safely meet in person would be prudent, and so declined to award any contract at this time.

- **RFP for Intervention and Prevention Services**

**A MOTION** was made by Dr. Smith to approve the award of this contract to KYPRN. The motion, seconded by Dr. Amanda Rowland, passed unanimously by roll call vote, as follows:

- ✓ Chairman Steven J. Wills, DVM – Aye
- ✓ Gene Smith, DVM – Aye
- ✓ Dale Eckert, DVM – Aye
- ✓ Tim Gardner, DVM – Aye
- ✓ Leah Miller, DVM – Aye
- ✓ Judith Piazza, Citizen-at-Large – Aye
- ✓ Jeff Pumphrey, DVM – Aye
- ✓ Amanda H. Rowland, DVM – Aye
- ✓ Robert Stout, DVM – Aye

- **RFP for Investigative Services**

**A MOTION** was made by Dr. Smith to authorize the Chairman and Executive Director to offer contracts to the two bidders, and negotiate the hourly rate so that both investigators be on the same pay scale not to exceed \$125 per hour. After some discussion by the Board, the motion, seconded by Dr. Gardner, passed unanimously by roll call vote, as follows:

- ✓ Chairman Steven J. Wills, DVM – Aye
- ✓ Gene Smith, DVM – Aye
- ✓ Dale Eckert, DVM – Aye
- ✓ Tim Gardner, DVM – Aye
- ✓ Leah Miller, DVM – Aye
- ✓ Judith Piazza, Citizen-at-Large – Aye
- ✓ Jeff Pumphrey, DVM – Aye
- ✓ Amanda H. Rowland, DVM – Aye
- ✓ Robert Stout, DVM – Aye

## APPROVAL OF PREVIOUS MEETING MINUTES

### Board Meeting Minutes from March 26, 2020.

**A MOTION** was made by Dr. Smith to approve the March 26 Meeting Minutes as presented. The motion, seconded by Dr. Gardner, passed unanimously by voice vote.

## NEXT MEETING

**May 28, 2020**

Location: TBD

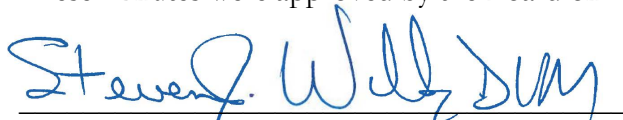
## APPROVAL OF BOARD PER DIEM

A **MOTION** was made by Dr. Smith to approve the Board per diem for this meeting. The motion, seconded by Dr. Gardner, passed unanimously by voice vote.

## ADJOURNMENT

Chairman Wills adjourned the meeting at 4:03 PM.

These Minutes were approved by the Board on May 28, 2020.

  
\_\_\_\_\_  
Steven Wills, DVM, Chairman of the Board

PRESIDING OFFICER: Steven Wills, D.V.M., Chairman  
Minutes Recorded by: Michelle Shane  
Minutes Reviewed by: Joe Bilby



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### Special Meeting Agenda

April 16, 2020 – 3:00 pm EDT

Special Meeting, per [Executive Order 2020-215](#) & [KRS 61.823](#)

Meeting Location: Video Teleconference Only

Join the Zoom Meeting online:

<https://zoom.us/j/693481346?pwd=TGo3VjJBSXdnbj91eVpWUVUwYlpwZz09>

Meeting ID: 693 481 346 / Password: 730190

One tap: +13126266799,,693481346# US (Chicago) or +19294362866,,693481346# US (New York)

Dial by your location - you may use any number. Enter Meeting ID: 693 481 346

+1 312 626 6799 US (Chicago), or +1 929 436 2866 US (New York), or +1 346 248 7799 US

(Houston), or +1 669 900 6833 US (San Jose), or +1 253 215 8782 US, or +1 301 715 8592 US

3:00 PM **CALL TO ORDER**

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**CONFIRMATION OF PUBLIC NOTICE**

**READING OF MISSION STATEMENT**

**BUSINESS AGENDA**

**APPROVAL OF MEETING MINUTES**

Meeting Minutes from March 26, 2020

**BUDGET**

- RFP for Intervention / Prevention Services
- RFP for Investigative Services
- RFP for Strategic Planning Services

**OPEN DISCUSSION / NEW BUSINESS**

- COVID-19 Update
- Other Questions for Discussion

**NEXT MEETING**

**May 28, 2020**

TBD - online via Zoom or in-person at the Office of the State Veterinarian

**ADJOURNMENT**

