



KENTUCKY BOARD OF VETERINARY EXAMINERS

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Board Meeting Minutes

December 5, 2019

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

BOARD MEMBERS PRESENT

- Steven J. Wills, DVM -- Chairman
- Dale Eckert, DVM
- Tim Gardner, DVM
- Leah Miller, DVM
- Judith Piazza
- Jeff Pumphrey, DVM
- Robert Stout, DVM -- Proxy for the Commissioner of Agriculture

BOARD MEMBERS ABSENT

- Gene Smith, DVM
- Amanda H. Rowland, DVM
- Amy J. Staton, EdD, LVT

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Joe Bilby, Legal Counsel
- Michelle Shane, Executive Director

OTHERS PRESENT

- Loran Wagoner, DVM, KBVE Board Investigator
- Debra Hamelback, KVMA Executive Director
- Dr. Bonnie Barr, KVMA President
- Jim Penrod, AAVSB Secretary and Executive Director
- Dr. Tim Kolb, AAVSB Director
- Jess Zindarsic, AAVSB Staff

CALL TO ORDER

Dr. Steven Wills, Board Chairman, called the meeting to order at 12:50 PM EDT, and welcomed everyone.

Michelle Shane read the roll call. As prescribed in KRS 321.240(2), a quorum of the Board was confirmed and noted as present.

CONFIRMATION OF PUBLIC NOTICE

Michelle Shane confirmed the public notice for this meeting was sent on Tuesday, December 2, 2019, to the Kentucky Department of Agriculture (KDA) media contact list.

READING OF MISSION STATEMENT

Michelle Shane read aloud the Board's mission statement.

APPROVAL OF MINUTES

A MOTION was made by Dr. Tim Gardner to approve the minutes as presented. The motion, seconded by Dr. Robert Stout, passed unanimously by voice vote.

AAVSB PRESENTATION

Chairman Wills introduced Jim Penrod, American Association of Veterinary State Boards (AAVSB) Secretary and Executive Director, Dr. Timothy Kolb, AAVSB Board Member, and Jessica Znidarsic, AAVSB Staff. Together the guests provided a short presentation on the AAVSB, the programmatic support the organization offers to Member Boards and to licensed veterinarians and veterinary technicians, and volunteer opportunities at the national level.

The Board asked questions and generally discussed the AAVSB and support programs offered by the organization.

Dr. Jeff Pumphrey stepped out of the meeting at approximately 1:20 PM.

OLD BUSINESS

- **KVMA update.** Dr. Bonnie Barr, President of the Kentucky Veterinary Medical Association (KVMA), and Ms. Debra Hamelback, Executive Director of the KVMA, provided an update on the organization's initiatives to the Board.
 - Meeting with legislators on Feb 12 in Room 149, from 8:30 – 9:30 AM
 - Emergency responder animal oxygen mask initiative
 - Proposal to KBVE on a joint outreach and education venture targeted regionally, to begin after April 15, 2020

Chairman Wills directed the Board to consider the education and outreach proposal. He also directed Michelle Shane to work with Ms. Hamelback to develop a schedule with meetings locations and materials for the Board's consideration at the next meeting.

- **AAVSB Annual Meeting update** from Board Members and staff. Michelle Shane presented Meeting Summary as presented in the Board handout, and the Board discussed several items in depth.

Chairman Wills directed Ms. Shane to research the cost of purchasing tablets for use by the Board Members during Board meetings.

A MOTION was made by Dr. Dale Eckert to set up a subscription service to file share in the interest of protecting sensitive applicant and licensee information, and to approve the annual subscription fee for this service. The motion, seconded by Dr. Tim Gardner, unanimously passed by voice vote.

Dr. Jeff Pumphrey returned to the meeting at approximately 2:18 PM.

- **Board of Licensure for Massage Therapy (BLMT).** Chairman Wills provided an update on the Board's meetings with Ms. Denise Logsdon concerning the legislative efforts on licensure of animal massage therapists. Following a phone call from the current Chair of the BLMT, Dr. Brian Houillion, it was learned that Ms. Logsdon was not representing the BLMT when she presented to the KBVE in September. Instead, she was representing the Kentucky Chapter of the American Massage Therapy Association (AMTA-KY). Chairman Houillion indicated to Chairman Wills that the BLMT has no interest in regulating animal massage therapists, however the AMTA-KY is still planning to file legislation.
- Michelle Shane provided an update from the Kentucky Horse Racing Commission (KHRC) on the forms required for equine massage therapist registration.

After some discussion amongst the Board, Chairman Wills directed Joe Bilby to follow-up with the KHRC on this form and the regulations which govern the registration of some of their service providers, such as dental technicians, as some of these licensures appear to be in contravention of the Kentucky Veterinary Practice Act.

- **Board of Pharmacy update.** Michelle Shane described her visit to the KYBOP's last meeting on November 13, 2019, when the Board of Pharmacy was reviewing the proposed edits to 201 KAR 2:310. A handout of the resulting mark-up was provided. KVMA representatives indicated their Board was pleased with the outcome of the meeting and the edits to the regulation. Both KVMA and Ms. Shane indicated that the KYBOP Members were good to work with and very considerate of comments from the veterinary community. Dr. Robert Stout had some questions about the compounding issue. Members of the Board agreed to discuss this proposed legislation further with some veterinary pharmacists.

Chairman Wills directed a break in the meet at 2:28 PM. The meeting reconvened at 2:40 PM.

- **Background check providers update.** Joe Bilby and Michelle Shane provided an update on some newly discovered legal restrictions at the federal level related to fingerprint capture for background checks as a condition of licensure or employment.

In order for the Board to obtain fingerprinted background checks on applicants as a condition of licensure and the results to be sent directly to the Board to ensure authenticity of the results, a new statute is required. After statutory authority is granted by the Kentucky legislature, the Board must seek approval from the U.S. Federal Bureau of Investigation (FBI) on the new statute. Finally, the Board would work with the Kentucky State Police (KSP) to develop contracts on processing the background check requests, which would also include a state level check within the Commonwealth of Kentucky. This entire process takes about one year, but given the current legislative schedule would likely not occur until 2021 or 2022.

The Board can still legally conduct background checks on applicants, as there is no overarching Kentucky statute prohibiting background checks for licensure. However, background check results would be sent to the applicant and the Board would rely on the applicant to forward the results to the Board, limiting authentication.

The Board discussed the issues presented. In summary, there were two options discussed to the Board:

- 1) Option 1: Do not require background checks on applicants until the FBI approval process is complete and contracts are developed with KSP sometime in 2022.
- 2) Option 2: Require applicant-direct FBI checks for “FBI National History Criminal Background Check”, and have applicants submit original results to the Board as a part of the application process. (FBI channelers would not be allowable, as most of them use the “Administrative Office of the Courts” check.)

In the interest of public protection, the Board consensus was to direct Ms. Shane and Mr. Bilby to have applicants conduct an “FBI National History Criminal Background Check” in the interim between passing a new statute and the subsequent steps described herein.

- **Dr. Cheryl Nelson’s requests on emergency responder legislation changes.** The Board discussed materials provided by Dr. Nelson’s colleague Dr. Lee Palmer on legislative changes that might be considered to clarify the allowable actions by emergency responders. The Board concluded that the Veterinary Practice Act as currently written in [KRS 321.200\(1\)\(a\)](#) allows enough leeway for emergency treatment of animals.

The Board directed Mr. Bilby to send the letter as drafted to Dr. Nelson.

- **KBVE Committees – discussion.** Chairman Wills directed Michelle Shane to present the goals and time commitments on the new, proposed Committees for the Board.
 - 1) Budget Committee
 - 2) Legislative Research Committee

3) Education and Outreach Committee

Chairman Wills directed all Members of the Board to inform Michelle Shane about one or more committees they would like to serve on. Appointments will occur in January.

- **Office Staff and Investigators.** Chairman Wills talked about the pending departure of Investigator Loran Wagoner, whose contract ends on June 30, and the need for one additional office staff to support Ms. Shane in office. There is the potential to hire a vet tech to offer office support and assist in investigations.

Dr. Robert Stout offered that the Office of the State Veterinarian's dedicated police officers might be used to conduct investigations.

Dr. Loran Wagoner discussed the history of the Board's use of an investigator. Dr. Wagoner has been working as the Board's investigator since the year 2000 and was the first full-time investigator contracted with the Board. Dr. Wagoner cautions that a key aspect of hiring new inspectors is that the individual selected for the job should have an attitude of helping, not one of convicting.

Chairman Wills and the Board directed Ms. Shane to research all the options for staffing KBVE. By the January meeting, the Board requested to review:

- 1) A contract revision for administrative support from KDA that would expand the contract to hire an additional full-time staff person, and that also offers a raise to the current executive director;
 - 2) A job description for an office support staff/investigator; and
 - 3) An RFP for one or more inspectors to take over after Dr. Loran Wagoner's contract ends, which would allow overlap with Dr. Wagoner so the new hires could learn from him.
- **Letter of Concern from licensee.** The Board discussed the contents of an anonymous letter which highlighted some of the issues with veterinarians in the profession maintaining a valid VCPR, the dangers posed to animals by not actually completing an exam (possibly missing the diagnosis of physical ailments or disease), and the seemingly common practice of dispensing medications without ever seeing or examining an animal or herd. The letter writer stressed that while this may make the client happy, it was bad veterinary medicine.

The Board agreed with the letter writer on many points, and acknowledged that the practices described in the letter are unfortunately known to occur nationally. However, the Board lamented that action cannot occur unless specific violations are reported through the Grievance Process. If the Board is to enforce The Kentucky Veterinary Practice Act, they must have specific reports of violations. In order to raise the standards of veterinary care in a community, those in the profession must be willing to hold each other accountable.

The Board agreed that this type of behavior highlights the need for more education and outreach to the veterinary community. Too often bad behaviors are passed down from one veterinarian to another during the training of new graduates.

FINANCIAL STATEMENT

Michelle Shane provided an overview of the summary budget statement, general revenue and expenditure categories, and amounts for each. The Budget Summary document showed receipts for F.Y. 2020 to date totaling \$42,220, and total expenditures to date of \$84,008, with a current balance of \$1,122,920.

A MOTION was made by Dr. Gardner to approve the budget as presented. The motion, seconded by Dr. Pumphrey, unanimously passed by voice vote.

Receiving no questions about the budget summary, Ms. Shane moved on to provide a brief update on requests for database improvements.

A MOTION was made by Ms. Judith Piazza to approve Board travel and expenses for Amanda Rowland and any other Board Members interested to AAVSB Board Basics. The motion, seconded by Dr. Eckert, unanimously passed by voice vote.

UPDATE ON PROPOSED REGULATIONS

Joe Bilby discussed the proposed regulations on file with LRC. Due to a filing mix up, the proposed regulations needed to be refiled. The Statement of Consideration comments previously considered and approved by the Board were incorporated into the new versions of the regulations, and the regulation numbering was updated. Chairman Wills reviewed the final versions before they were filed.

A public hearing on the new regulations has been scheduled for December 23, 2019 at 1:00 PM, but no requests for the hearing have been received to date. Some comments have been received by the Board, and a new Statement of Consideration has been drafted by Michelle Shane for Board review. This will be considered at the next meeting of the Board.

LICENSURE STATUS REPORT

Michelle Shane provided an overview of the current license numbers. As of December 3, 2019, the total active licenses were as follows:

- **Veterinarians.** 2,544 active licenses, up 31 licenses from the last report, and down 95 from the same time period in 2018;
- **Veterinary Technicians.** 424 active licenses, down 11 licenses from the last report, and up five licenses from the period last year;
- **Certified Animal Control Agencies.** 58 active licenses, the same from the last report, and one less than the period last year; and
- **Certified Animal Euthanasia Specialists.** 212 active licenses, up 12 from the last report, and up eight licenses from the same period in 2018.

APPLICATIONS COMMITTEE REPORT

Dr. Tim Gardner provided the reports for the Applications Committee.

- **Report on Applications for Licensure and Certification.** Seventeen veterinarian and 11 veterinary technician licensure applications were approved between Board meetings, and six veterinarian and four veterinary technician licensure applications were approved at the Committee Meeting. There were two animal euthanasia specialist certification applications approved between Board meetings, and five animal euthanasia specialist certification applications were approved at today's Committee Meeting. In total, the Applications Committee is recommending 45 applications for Board approval.

A MOTION was made by Dr. Gardner to accept the recommendations of the Applications Committee. The motion, seconded by Dr. Leah Miller, unanimously passed by voice vote. The approved applications are listed in the table below.

	First Name	Last Name	License Type	App. Type
1	Ethan R.	Biswell	Veterinarian	New
2	Julie A.	Buford	Veterinarian	Reinstatement
3	Lynne M.	Cassone	Veterinarian	Reinstatement
4	Samantha L.	Collins	Veterinarian	Endorsement
5	Kathryn M.	Emmer	Veterinarian	Endorsement
6	Jamie J.	Garfield	Veterinarian	New
7	Melanie E.	Goble	Veterinarian	Endorsement
8	Alicia A.	Harvey	Veterinarian	Endorsement
9	James P.	Hassinger	Veterinarian	Endorsement
10	William C.	Hawk	Veterinarian	Endorsement
11	Zena M.	Hemmen	Veterinarian	Endorsement
12	Kevin	Joenborg	Veterinarian	New
13	Lesley C.	Larew	Veterinarian	Reinstatement
14	Patricia A.	Marquis	Veterinarian	Endorsement
15	Richard A.	Marrott	Veterinarian	New
16	Nicholas L.	Meittinis	Veterinarian	Reinstatement
17	Charles D.	Nash	Veterinarian	Endorsement
18	Scott L.	Nieves	Veterinarian	Reinstatement
19	Candice A.	Pace	Veterinarian	Reinstatement
20	Carlos A.	Perez	Veterinarian	Endorsement
21	Amanda S.	Reilly	Veterinarian	Endorsement
22	Laurie L.	Stewart	Veterinarian	Reinstatement
23	Susan C.	Trock	Veterinarian	Endorsement
24	Kelly R.	Bowers	Veterinary Technician	New
25	Amber B.	Crowe	Veterinary Technician	Reinstatement

	First Name	Last Name	License Type	App. Type
26	Mollie B.	Evans	Veterinary Technician	New
27	Rebecca N.	Faeth	Veterinary Technician	New
28	Shelby E.	Howard	Veterinary Technician	New
29	Sarah B.	Hunt	Veterinary Technician	New
30	Lauren M.	Kasnet	Veterinary Technician	Endorsement
31	Allison M.	Lange	Veterinary Technician	Endorsement
32	Angela	Mikesell	Veterinary Technician	New
33	Katherine E.	Morris	Veterinary Technician	New
34	Alexa N.	Nelko	Veterinary Technician	New
35	Rebecca G.	Norris	Veterinary Technician	New
36	Thomas K.	Rucker	Veterinary Technician	New
37	Lydia G.	Schnieders	Veterinary Technician	New
38	Helena M.	Wilkerson	Veterinary Technician	New
39	Kendra A.	Cross	Euthanasia Specialist	New
40	Tiffany A.	Ford	Euthanasia Specialist	New
41	Kayla M.	Main	Euthanasia Specialist	New
42	Debra K.	Osborne	Euthanasia Specialist	New
43	Letisha R.	Stahler	Euthanasia Specialist	New
44	Linda D.	Williams	Euthanasia Specialist	New
45	Wesley	Witt	Euthanasia Specialist	New

- Report on Applications for CE Course Approval.** The Committee reviewed and approved 12 courses for a total of 78.5 hours between Board Meetings, and reviewed and approved 20 courses for a total of 257 hours during today’s Committee Meeting. The Committee recommended that, for online courses each online offering be provided Board approval only during the current veterinary licensure biennium, and that course providers would need to reapply for approval if there were any substantive changes to the course, or to seek approval for the next biennium.

A MOTION was made by Dr. Gardner to accept the recommendations of the Applications Committee for the current recommended approvals, and that Board approved online courses have approval for the veterinarian biennium period, unless there are changes to the curriculum. The motion, seconded by Ms. Judith Piazza, unanimously passed by voice vote. The approved applications are listed in the table below.

Course Title	Sponsor / Provider	CE Hours Approved		Date of Program(s)
		Vet	Vet Techs	
International Hoof Care Summit	American Farriers Journal	21	-	01/22-25/2019

Course Title	Sponsor / Provider	CE Hours Approved		Date of Program(s)
		Vet	Vet Techs	
Canine Atopic Dermatitis Update: The New and The Tried and True	BluePearl	2	2	9/25/2019
Cattle First	Boehringer Ingelheim	5	-	1/29/2020
Cattle First Forum	Boehringer Ingelheim Animal Health	5	-	10/4/2019
The Connection	Boehringer Ingelheim Animal Health / Sicilia Mia Vacanze	8	8	3/1-8/2020
Canine and Feline Hospice Care	Cincinnati Veterinary Medical Association	-	2	10/27/2019 (10 am - noon)
Canine and Feline Triage, Emergency, and Hospice Care	Cincinnati Veterinary Medical Association	4	2	10/27/2019 (vet 8 am - noon; vet-tech 8 - 10 am)
Neurology	Cincinnati Veterinary Medical Association	2	-	11/19/2019
Equine Sports Medicine Symposium	Equine Podiatry Education Foundation and the Carolina Equine Sports Medicine Education Team	9	-	06/29- 30/2019
Foal Pneumonia	Kentucky Association of Equine Practitioners	1.5	-	10/29/2019
Common diseases of Companion Animals 201	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Common diseases of Companion Animals 201-202	OnlineCE (Dr. Richard P. Saporito)	12	12	Online (Approved through 11/30/2020)
Common diseases of Companion Animals 202	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)

Course Title	Sponsor / Provider	CE Hours Approved		Date of Program(s)
		Vet	Vet Techs	
Diagnosis and Treatment in Equine Medicine 201	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 202	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 203	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 204	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 205	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 206	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 207	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Diagnosis and Treatment in Equine Medicine 208	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Natural Veterinary Medicine 201	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Natural Veterinary Medicine 202	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Natural Veterinary Medicine 203	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Natural Veterinary Medicine 204	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Veterinary Acupuncture 201	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)

Course Title	Sponsor / Provider	CE Hours Approved		Date of Program(s)
		Vet	Vet Techs	
Veterinary Acupuncture 202	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Veterinary Acupuncture 203	OnlineCE (Dr. Richard P. Saporito)	6	6	Online (Approved through 11/30/2020)
Veterinary Acupuncture 204	OnlineCE (Dr. Richard P. Saporito)	12	12	Online (Approved through 11/30/2020)
Equine Respiratory & Core Disease Update	Zoetis	2	-	11/6/2019
Zoetis Equine Vet Tech Boot Camp	Zoetis	-	8	1/22/2020
VFD, FDA Antibiotic Update, Feed Additive Coccidia Control	Zoetis & Burkmann Nutrition	2	-	11/04/2019 11/05/2019 11/06/2019 11/07/2019

WELLNESS COMMITTEE REPORT

Ms. Judith Piazza presented the Wellness Committee Report. The Board discussed the contents of the report.

SALES REPORTS –

Dr. Loran Wagoner, Board Investigator, presented reports on the Kentucky horse sales.

- Fasig-Tipton, October Sale Report. Dr. Wagoner pointed out that a “Doctor” Alfonso Arias appears to be an unlicensed vet, but despite repeated attempts Dr. Wagoner has been unable to contact this individual.
- Fasig-Tipton, November Sale Report.
- Keeneland, November Sale Report.

INVESTIGATOR’S REPORT

Dr. Loran Wagoner, Board Investigator, presented reports on the current Clinic Inspections.

- **Butler County Shelter Report.** No issues.
- **Ft. Campbell Shelter Report.** Shelter just became licensed in 2017; however the shelter has been taken over by the Clarksville Humane Society.
- **Hardin County Shelter Report.** No issues.
- **Leitchfield Animal Shelter Report.** No issues.
- **Lincoln County Shelter Report.** No issues.

- **Nelson County Shelter Report.** All animals requiring euthanasia are being taken to a private veterinarian.
- **Russell County Shelter Report.** Initially approved in 2008, but beginning in 2010 was sending animals to another facility for euthanasia. Reestablished Board certification in February 2019.
- **Shelby County Shelter Report.** Daily use log acts as their monthly inventory log.
- **Tri-County Shelter Report.** Record keeping has been an issue in the past, but records matched during most recent inspection.
- **Wayne County Shelter Report.** Repeated issues with non-approved drugs onsite. Personnel was directed to destroy non-approved drugs and complied.

Dr. Wagoner recommends that while bi-annual inspections are adequate for most shelters, some shelters should be on an annual or semi-annual inspection schedule to ensure compliance.

COMPLAINTS SCREENING COMMITTEE REPORT

Joe Bilby provided the Complaints Screening Committee Report.

- **2015-30** – signatures needed on settlement agreement
- **2018-06** – dismissed
- **2018-21** – settlement agreement pending
- **2019-05** – closed
- **2019-06** – closed
- **2019-07** – dismissed
- **2019-08** – closed
- **2019-09** – settlement agreement pending
- **2019-11** – ongoing
- **2019-13** – ongoing
- **2019-14** – Committee directed Dr. Wagoner to investigate
- **2019-15** – ongoing
- **2019-19** – closed
- **2019-20** – dismissed
- **2019-21** – ongoing
- **2019-22** – dismissed
- **2019-23** – Committee directed Dr. Wagoner to investigate
- **2019-24** – ongoing
- **2019-25** – dismissed
- **2019-26** – Committee directed Dr. Wagoner to investigate
- **2019-27** – dismissed
- **2019-28** – dismissed
- **2019-29** – dismissed
- **2019-30** – Committee directed Dr. Wagoner to investigate
- **2019-31** – ongoing
- **2019-32** – Committee directed Dr. Wagoner to investigate

- **2019-33** – dismissed

A MOTION was made by Dr. Dale Eckert to accept the recommendations of the Complaints Screening Committee. The motion, seconded by Dr. Jeff Pumphrey, unanimously passed by voice vote.

OPEN DISCUSSION / NEW BUSINESS

- **Auburn's White Coat Ceremony – Jan 25 @ 3:00 PM.** The Board intends to send some educational handouts for students, and discussed sending a Board representative in September 2020 to exhibit and speak to students nearing graduation.
- **Board Newsletter.** Chairman Wills asked the Board to consider more regular communications with licensees to help with education and outreach; this topic will be revisited at a future meeting.
- **FDA Guidance on Compounding Animal Drugs from Bulk Drug Substances.** Comments due Feb 18, 2020.
- **Questions pending from the Board's Office.**
 - CPT Melissa North, US Army Veterinary Corps, Veterinary Service Support Team OIC. Revisit February 2019 letter from USASOC Command Veterinarian Tomas Tucker.

The Board directed Joe Bilby to reach out to these military officers for more detail on their requests. Mr. Bilby can respond on behalf of the Board within the context of [KRS 321.200\(e\)](#). The Board wants to ensure that there is a clear line between military veterinarians practicing by the direction of a commanding officer while on duty vs. those individuals who are working as veterinarians off duty; if they are off duty, a Kentucky license would be required.

APPROVAL OF TRAVEL AND PER DIEM

A MOTION was made by Dr. Leah Miller to approval travel per diem. The motion, seconded by Ms. Judith Piazza, unanimously passed by voice vote.

NEXT MEETING

The Board developed the meeting schedule for the 2020 calendar year.

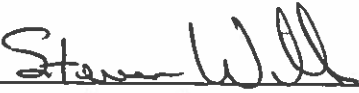
- Thursday, January 23
- Thursday, March 26
- Thursday, May 28
- Thursday, July 23
- Thursday, September 17
- Thursday, December 3

The Board discussed holding a two-day working retreat in late summer to develop a strategic plan. Jim Penrod recommended allowing a minimum of 1.5 days for the actual planning meeting. The Board requested to review a proposed timeline at the January meeting session along with an RFP for facilitating the strategic plan.

ADJOURNMENT

Chairman Steven Wills adjourned the meeting at 4:45 PM.

These Minutes were approved by the Board on January 23, 2020.



Steven Wills, Chairman of the Board

PRESIDING OFFICER: Steven Wills, Chairman
Minutes Recorded by: Michelle Shane
Minutes Reviewed by: Joe Bilby



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Board Meeting Agenda

December 5, 2019

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

10:30 AM COMMITTEE MEETINGS – CLOSED TO THE PUBLIC

- Complaints Screening Committee
- Applications Committee

12:00 PM Lunch

12:30 PM CALL TO ORDER

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

READING OF MISSION STATEMENT

APPROVAL OF MINUTES

- Board Meeting Minutes from September 19, 2019

AAVSB PRESENTATION

- Jim Penrod, AAVSB Executive Director
- Timothy Kolb, DVM, AAVSB Board Member
- Jessica Znidarsic, AAVSB Staff

OLD BUSINESS

- AAVSB Annual Meeting update
- KVMA Update
- Board of Licensure for Massage Therapy – update on legislative efforts by the Kentucky Chapter of the American Massage Therapy Association (AMTA-KY)
- Board of Pharmacy – update on proposed legislation impacting veterinarians
- Background check providers – update
- KBVE Committees – discussion and appointments
- Dr. Cheryl Nelson's requests on emergency responder legislation changes - discussion
- Letter of Concern from licensee - discussion

FINANCIAL STATEMENT

- Revenue and Expenditures, F.Y. 2020 – to date
- Update on requested information for database improvements
- Proposed Expenditures
 - Board Member travel to AAVSB Board Basics and Beyond
 - Amy Staton, EdD, LVT
 - Amanda Rowland, DVM
 - Others?

UPDATE ON PROPOSED REGULATIONS

- Report
- Statement of Consideration

LICENSURE STATUS REPORT

APPLICATIONS COMMITTEE REPORT

- Report on Applications for Licensure and Certification
- Report on Applications for CE Course Approval

WELLNESS COMMITTEE REPORT

SALES REPORTS

- Fasig-Tipton - October Sale Report
- Fasig-Tipton - November Sale Report
- Keeneland - November Sale Report

INVESTIGATOR'S REPORT

Clinic Inspections:

- Butler County Shelter Report
- Ft. Campbell Shelter Report
- Hardin County Shelter Report
- Leitchfield Animal Shelter Report
- Lincoln County Shelter Report
- Nelson County Shelter Report
- Russell County Shelter Report
- Shelby County Shelter Report
- Tri-County Shelter Report
- Wayne County Shelter Report

COMPLAINTS SCREENING COMMITTEE REPORT

- 2015-30
- 2018-06
- 2018-21
- 2019-05

- 2019-06
- 2019-07
- 2019-08
- 2019-09
- 2019-11
- 2019-13
- 2019-15
- 2019-19
- 2019-20
- 2019-21
- 2019-22
- 2019-23
- 2019-24
- 2019-25
- 2019-26
- 2019-27
- 2019-28
- 2019-29
- 2019-30
- 2019-31
- 2019-32

OPEN DISCUSSION / NEW BUSINESS

- Auburn's White Coat Ceremony – Jan 25 @ 3:00 PM
- Board Newsletter – discussion
- FDA Guidance on Compounding Animal Drugs from Bulk Drug Substances
- Questions pending from the Board's Office
 - CPT Melissa North, US Army Veterinary Corps, Veterinary Service Support Team OIC. See [KRS 321.200\(e\)](#).
- Other issues and questions for discussion

APPROVAL OF TRAVEL AND PER DIEM

NEXT MEETING

Board to develop meeting schedule for 2020

- Six Board Meetings
- Two-day Working Retreat / Strategic Planning Session

ADJOURNMENT