

Kentucky Board of Veterinary Examiners
*****DISCUSSION DRAFT*****
(NOT FILED WITH LRC -- FOR DISCUSSION ONLY)

1 GENERAL GOVERNMENT CABINET

2 Kentucky Board of Veterinary Examiners

3 ~~(New Administrative Regulation)~~ – **DISCUSSION DRAFT ONLY** –

4 201 KAR 16:543. Application requirements for allied professional permits.

5 RELATES TO: KRS 321....

6 STATUTORY AUTHORITY: KRS 321....

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.... authorizes the Kentucky Board
8 of Veterinary Examiners to establish application requirements for allied professional permits.

9 KRS 321.235(3) and 321.240(5) authorize the board to promulgate administrative regulations to
10 implement KRS Chapter 321. This administrative regulation establishes application requirements
11 for allied professionals applying for a permit from the board in the Commonwealth of Kentucky.

12 Section 1. Practice on animals without a board credential shall be prohibited. No person may
13 provide services to any animal without first being credential by the board.

14 Section 2. Approval of an Allied Professional Permit application. The board shall issue a permit
15 as an "Allied Professional" to an applicant who meets the following requirements:

16 (1) Has completed an application for permit approved by the board in this administrative
17 regulation;

18 (2) Has paid the application fee and the appropriate examination fee;

19 (3) Is a person of good moral character. As one (1) element of good moral character, the board
20 shall require each applicant for licensure to submit a full set of the applicant's fingerprints for the
21 purpose of obtaining criminal records checks, pursuant to applicable law. All good moral

Kentucky Board of Veterinary Examiners
*****DISCUSSION DRAFT*****
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1 character information, including the information obtained through the criminal background
2 checks, shall be relevant to permit eligibility determinations to the extent permitted by law;

3 (4) Has graduated and received a degree or certificate from an approved allied professional
4 program, as approved by the board;

5 (5) Has achieved a passing score, as set by the board in 201 KAR 16:533, on examinations
6 required by the board;

7 (6) Has been approved for permitting by the board; and

8 (7) Has complied with any other requirement of the board by administrative regulation.

9 Section 3. New Application for an Allied Professional Permit.

10 (1) A new application to the board for an allied professional permit shall include the following
11 components:

12 (a) A completed application on an Application for Allied Professional Permit form or online
13 equivalent form, including all required attachments;

14 (b) Designation of one or more qualified allied professional scopes as listed in the application,
15 and designated as available scope of practice in 201 KAR 16:523;

16 (c) A current color photograph of the applicant not smaller than 2 in. x 2 in., or a color copy of
17 the applicant's current valid driver's license or passport with photo;

18 (d) An official licensure verification letter from the professional licensing board in Kentucky in
19 the human allied professional discipline, if required by the application;

20 (e) An official copy of the certificate of completion or diploma showing graduation from an
21 approved allied professional program established in 201 KAR 16:523;

22 (f) A copy of any court documents, final orders, settlement agreements, or other documents
23 requested by the board in support of the application;

Kentucky Board of Veterinary Examiners
*****DISCUSSION DRAFT*****
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1 (g) The completed State Jurisprudence Exam Answer Sheet; and

2 (h) Payment for the application fee required by 201 KAR 16:513.

3 (2) In addition to the requirements listed in subsection (1) of this section, requirements for allied
4 professional permit endorsement applications shall include:

5 (a) Verifications of good standing from all jurisdictions in which an applicant once held or
6 currently holds a permit or equivalent credential by the jurisdictional entities which regulate the
7 profession in both human and animal practice.

8 Section 4. An allied professional may apply for reinstatement of an expired permit if not more
9 than five (5) years have elapsed since the last date of permit expiration pursuant to KRS

10 321.211(3). Reinstatement applications to the board for a permit as an allied professional shall
11 include the following components:

12 (1) A completed application on a Reinstatement for Allied Professional Permits form or online
13 equivalent form, including all required attachments;

14 (2) A copy of any court documents, final orders, settlement agreements, or other documents
15 requested by the board in support of the application;

16 (3) Proof of current certification in the allied profession, including any required continuing
17 education by the approved allied professional program;

18 (4) Payment for the reinstatement application fee pursuant to 201 KAR 16:513, and

19 (5) If the permit is in 'expired' status for more than two (2) years since the date of expiration,

20 (a) A background check pursuant to Section 8 of this administrative regulation; and

21 (b) Verifications of good standing from all jurisdictions in which an applicant once held or
22 currently holds a permit or equivalent credential by the jurisdictional entities which regulate the
23 profession;

Kentucky Board of Veterinary Examiners
*****DISCUSSION DRAFT*****
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1 Section 5. An allied professional may apply for reinstatement of an inactive permit.

2 Reinstatement applications to the board for an allied professional permit from 'inactive' back to
3 'active' status shall include the following components:

4 (1) A completed application on a Reinstatement Application for Allied Professional Permits form
5 or online equivalent form, including all required attachments;

6 (2) A copy of any court documents, final orders, settlement agreements, or other documents
7 requested by the board in support of the application;

8 (3) Proof of current certification in the allied profession, including any required continuing
9 education by the approved allied professional program;

10 (4) Any other documents requested by the board, and

11 (5) Payment for the reinstatement application fee pursuant to 201 KAR 16:513.

12 Section 6. An allied professional permittee of the board shall renew their permit pursuant to 201
13 KAR 16:573.

14 Section 7. Change in Licensure Status. Allied professional permit holders may apply to the board
15 for a change in credential status in accordance with 201 KAR 16:583.

16 Section 8. Background checks. The board may conduct a national or jurisdictional level
17 background check on each applicant for licensure. The check shall be processed by a board-
18 approved background check provider, and may include a copy of the applicant's fingerprints
19 captured at a board-approved location. The board may reject background checks that do not have
20 an official seal or watermark, or that are more than ninety (90) days old. The board may impose
21 additional requirements as a condition of licensure or deny licensure following the board's
22 review of findings from a background check.

Kentucky Board of Veterinary Examiners
*****DISCUSSION DRAFT*****
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1 Section 9. Denial. If any of the requirements of this regulation are not met by the applicant, the
2 board shall deny approval of the application.

3 Section 10. Incorporation by Reference.

4 (1) The following material is incorporated by reference:

5 (a) "Application for Licensure as an Allied Professional", 3/2023;

6 (b) "Reinstatement Application for an Allied Professional ", 3/2023;

7 (2) This material may be inspected, copied, or obtained, subjected to applicable copyright law, at
8 the Kentucky Board of Veterinary Examiners, 107 Corporate Drive, Frankfort, Kentucky 40601,
9 Monday through Friday, 8:30 a.m. to 4:30 p.m. This material may also be obtained at
10 www.kybve.com.