

1 UPDATED: 10/16/2023 – DISCUSSION DRAFT ONLY -- NOT FILED WITH LRC

2 GENERAL GOVERNMENT CABINET

3 Kentucky Board of Veterinary Examiners

4 (New Administrative Regulation)

5 201 KAR 16:517 Fees for allied animal health professional facility registrations.

6 RELATES TO: KRS 321.203, 321.205, 321.235, 321.320

7 STATUTORY AUTHORITY: KRS 321.203, 321.205, 321.235(1)(c), 321.236, 321.320

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(c) requires the
9 Kentucky Board of Veterinary Examiners to promulgate administrative regulations to establish
10 the fee amounts for all fees required by KRS Chapter 321 and the fees for services provided by
11 the board. KRS 321.236(1)(a) and (4) allow the board to establish application fees for allied
12 animal health professional (AAHP) facilities and mobile units. This administrative regulation
13 establishes fees for AAHP facility registrants and their associated mobile units, including the
14 cost for application, renewal, and reinstatement.

15 Section 1. Payment and Submission of Fees.

16 (1) Fees to the board shall be paid by check or money order, or, if available, online
17 payment by debit or credit card. Checks and money orders shall be made payable to the
18 Kentucky State Treasurer.

19 (2) All fees shall be nonrefundable.

20 Section 2. Application Fees for Allied Animal Health Professional (AAHP) Facility
21 Registration.

1 (1) (a) In accordance with KRS 321.236(2), the initial registration fee for an AAHP
2 facility shall be two hundred dollars (\$200) and if the facility is registered with the board by June
3 30, 2025, the fee shall be reduced by half to one hundred (\$100).

4 (b) After June 30, 2025, the initial application fee for an AAHP facility shall be \$500.

5 (2) The fee shall be attached to the completed Application for Registration as an AAHP
6 Facility form as found in 201 KAR 16:547 or online equivalent form, including all required
7 attachments.

8 Section 3. Renewal Fees for AAHP Facility Registration. The following fees shall be
9 paid biennially for the renewal of an AAHP facility registration:

10 (1) Except as provided for in subsection (3) of this section, the renewal base fee for a
11 registered AAHP facility in active status shall be \$350, if:

12 1. The Renewal Application for AAHP Facility Registrations form as found in 201 KAR
13 16:575 or online equivalent form is complete, including all required attachments, continuing
14 education credits, and fee payment; and

15 2. The complete package is submitted to the board for review and approval not later than
16 September 30 of each odd-numbered year.

17 (2) In addition to the renewal base fee for a registered AAHP facility, an additional fee
18 shall be paid to the board, calculated based on the number of mobile units associated with
19 the facility, as follows:

20 (a) For a registered AAHP facility with two (2) or fewer mobile units identified on the
21 registration, no additional fees are required;

1 (b) For a registered AAHP facility with three (3) or more mobile units identified on the
2 registration, an additional fee of fifty dollars (\$50) per mobile unit shall be due to the board with
3 the biennial renewal application.

4 (3) For an AAHP facility initially registered 120 days prior to the end of the renewal
5 period, the registration renewal fee shall be waived during the first registration cycle.

6 (4) There shall be no grace period afforded to registered AAHP facilities.

7 **Section 4. Reinstatement Fees for AAHP Facility Registration.**

8 (1) If less than six (6) month has elapsed since the date of registration expiration, the
9 AAHP facility may pay a reinstatement fee of \$700 and submit a complete Reinstatement
10 Application for AAHP Facilities form as found in 201 KAR 16:575 or online equivalent form,
11 including all required attachments, to the board for reinstatement of the AAHP facility
12 registration.

13 (2) If more than six (6) months and not more than five (5) years have elapsed since the
14 last date of registration expiration, a AAHP facility may pay a reinstatement fee of \$925 and
15 submit a complete Reinstatement Application for AAHP Facilities form as found in 201 KAR
16 16:575 or online equivalent form, including all required attachments, to the board for
17 reinstatement of the AAHP facility registration.

18 (3) A AAHP facility shall not apply for a new registration during this five (5) year
19 window; a reinstatement application shall be required.

20 (4) If more than five (5) years have elapsed since the last date of license expiration, a
21 AAHP facility shall apply as a new applicant to obtain a new registration in the Commonwealth
22 of Kentucky.