

1 UPDATED: 03/13/2024 – DISCUSSION DRAFT ONLY -- NOT FILED WITH LRC

2 BOARDS AND COMMISSIONS

3 Kentucky Board of Veterinary Examiners

4 (New Administrative Regulation)

5 201 KAR 16:517 Fees for allied animal health professional facility registrations.

6 RELATES TO: KRS 321.203, 321.205, 321.235, 321.320

7 STATUTORY AUTHORITY: KRS 321.203, 321.205, 321.235(1)(c), 321.236, 321.320

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(c) requires the
9 Kentucky Board of Veterinary Examiners to promulgate administrative regulations to establish
10 the fee amounts for all fees required by KRS Chapter 321 and the fees for services provided by
11 the board. KRS 321.236(1)(a) and (4) allow the board to establish application fees for allied
12 animal health professional (AAHP) facilities and mobile units. This administrative regulation
13 establishes fees for AAHP facility registrants and their associated mobile units, including the
14 cost for application, renewal, and reinstatement.

15 Section 1. Payment and Submission of Fees.

16 (1) Fees to the board shall be paid by check or money order, or, if available, online
17 payment by debit or credit card. Checks and money orders shall be made payable to the
18 Kentucky State Treasurer.

19 (2) All fees shall be nonrefundable.

20 Section 2. Application Fees for Allied Animal Health Professional (AAHP) Facility
21 Registration.

1 (1) (a) In accordance with KRS 321.236(2), the initial registration fee for an AAHP
2 facility shall be \$200 and if the facility is registered with the board by June 30, 2025, the fee
3 shall be reduced by half to \$100.

4 (b) After June 30, 2025, the initial application fee for an AAHP facility registration shall:
5 ~~be \$500.~~

6 (i) Until June 29, 2026, be \$500;

7 (ii) Between June 30, 2026 and June 30, 2028, be \$550; and

8 (iii) After June 30, 2028, be \$625.

9 (2) The fee shall be attached to the completed Application for Registration as an AAHP
10 Facility form as found in 201 KAR 16:547 or online equivalent form, including all required
11 attachments.

12 Section 3. Renewal Fees for AAHP Facility Registration. The following fees shall be
13 paid biennially for the renewal of an AAHP facility registration:

14 (1) (a) Except as provided for in subsection (3) of this section, the renewal base fee for a
15 ~~registered~~ AAHP facility registration in active status shall ~~be \$350, if:~~

16 (i) Until June 29, 2026, be \$250;

17 (ii) Between June 30, 2026, and June 30, 2028, be \$325; and

18 (iii) After June 30, 2028, be \$375.

19 ~~(b)1.~~ The fees shall be attached to the completed Renewal Application for AAHP Facility
20 Registration form as found in 201 KAR 16:575 or online equivalent form, ~~is complete,~~

21 1. To qualify for renewal, the form shall be complete, including all required attachments,
22 and continuing education credits, if required, and fee payment; and

1 2. The complete package is submitted to the board for review and approval not later than
2 September 30 of each odd-numbered year.

3 (2) In addition to the renewal base fee for a registered AAHP facility, an additional fee
4 shall be paid to the board, calculated based on the number of mobile units associated with the
5 facility, as follows:

6 (a) For a registered AAHP facility with two (2) or fewer mobile units identified on the
7 registration, no additional fees ~~shall be collected~~ ~~are required~~;

8 (b) For a registered AAHP facility with three (3) or more mobile units identified on the
9 registration, an additional fee ~~of fifty dollars (\$50) per mobile unit~~ shall be due to the board with
10 the biennial renewal application for each additional mobile unit beyond two (2) mobile units per
11 AAHP facility registration.

12 (i) Until June 29, 2026, \$25 per unit;

13 (ii) Between June 30, 2026, and June 30, 2028, \$50 per unit; and

14 (iii) After June 30, 2028, be \$75 per unit.

15 (3) For an AAHP facility initially registered less than 120 days prior to the end of the
16 renewal period, the registration renewal fee shall be waived during the first registration cycle.

17 (4) There shall be no grace period afforded to registered AAHP facilities. AAHP facilities
18 that fail to renew their registration by September 30 of each odd-numbered year shall expire. If
19 an AAHP facility intends to continue operations following a missed renewal, the registered
20 responsible party or AAHP manager shall apply for reinstatement for the AAHP facility and
21 obtain board approval before continuing operations at the registered facility.

22 Section 4. Reinstatement Fees for AAHP Facility Registration.

1 (1) To reinstate an AAHP facility registration following expiration, the registered
2 responsible party or AAHP manager shall submit a complete Reinstatement Application for
3 AAHP Facilities form as found in 201 KAR 16:577 or online equivalent form, including all
4 required attachments and fees, to the board for reinstatement of the veterinary facility
5 registration.

6 (a) ~~If less than six (6) month has elapsed since the expiration date of the facility
7 registration, the AAHP facility shall pay a reinstatement fee of \$675. date of registration
8 expiration, the AAHP facility may pay a reinstatement fee of \$700 and submit a complete
9 Reinstatement Application for AAHP Facilities form as found in 201 KAR 16:575 or online
10 equivalent form, including all required attachments, to the board for reinstatement of the AAHP
11 facility registration.~~

12 (b) If more than six (6) months and not more than five (5) years have elapsed since the
13 expiration date of the facility registration, the AAHP facility reinstatement fee shall:

14 (i) Until June 29, 2026, be \$725;

15 (ii) Between June 30, 2026, and June 30, 2028, be \$900; and

16 (iii) After June 30, 2028, be \$1,050.

17 ~~(2) If more than six (6) months and not more than five (5) years have elapsed since the~~
18 ~~last date of registration expiration, a AAHP facility may pay a reinstatement fee of \$925 and~~
19 ~~submit a complete Reinstatement Application for AAHP Facilities form as found in 201 KAR~~
20 ~~16:575 or online equivalent form, including all required attachments, to the board for~~
21 ~~reinstatement of the AAHP facility registration.~~

22 (3) An AAHP facility shall not apply for a new registration during this five (5) year
23 window; a reinstatement application shall be required.

1 (4) If more than five (5) years have elapsed since the last date of license expiration, an
2 AAHP facility shall apply as a new applicant to obtain a new AAHP facility registration in the
3 Commonwealth of Kentucky.

DISCUSSION DRAFT (PRIOR TO LRC FILING)