

1 UPDATED: 03/13/2024 – DISCUSSION DRAFT ONLY -- NOT FILED WITH LRC

2 BOARDS AND COMMISIONS

3 Kentucky Board of Veterinary Examiners

4 (New Administrative Regulation)

5 201 KAR 16:515 Fees for veterinary facility registrations.

6 RELATES TO: KRS 321.203, 321.235, 321.320

7 STATUTORY AUTHORITY: KRS 321.203, 321.205, 321.235(1)(c), 321.236, 321.320

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(c) requires the Kentucky

9 Board of Veterinary Examiners to promulgate administrative regulations to establish the fee

10 amounts for all fees required by KRS Chapter 321 and the fees for services provided by the board. KRS

11 321.236(1)(a) and (4) allow the board to establish application fees for veterinary facilities and

12 mobile units. This administrative regulation establishes fees for veterinary facility registrants and

13 their associated mobile units, including the cost for application, renewal, and reinstatement.

14 Section 1. Payment and Submission of Fees.

15 (1) Fees to the board shall be paid by check or money order, or, if available, online  
16 payment by debit or credit card. Checks and money orders shall be made payable to the  
17 Kentucky State Treasurer.

18 (2) All fees shall be nonrefundable.

19 Section 2. Application Fees for Veterinary Facility Registration.

1 (1) (a) In accordance with KRS 321.236(2), the initial registration fee for a veterinary  
2 facility that is registered with the board by June 30, 2025, shall be \$200 and reduced by half to  
3 \$100 for facilities registered by the mandated deadline.

4 (b) After June 30, 2025, the initial application fee for a veterinary facility with up to two  
5 (2) mobile units shall:

6 (i) Until June 29, 2026, be \$500;

7 (ii) Between June 30, 2026, and June 30, 2028, be \$550; and

8 (iii) After June 30, 2028, be \$625.

9 (2) In addition to the initial application fee for a registered veterinary facility, an  
10 additional fee shall be paid to the board, calculated based on the number of mobile units  
11 associated with the facility, as follows:

12 (a) For a registered veterinary facility with two (2) or fewer mobile units identified on the  
13 application, no additional fees shall be collected;

14 (b) For a registered veterinary facility with three (3) or more mobile units identified on  
15 the application, an additional fee per mobile unit shall be due to the board with the initial  
16 application for each additional mobile unit beyond two (2) mobile units per veterinary facility:

17 (i) Until June 29, 2026, \$25 per unit;

18 (ii) Between June 30, 2026, and June 30, 2028, \$50 per unit; and

19 (iii) After June 30, 2028, be \$75 per unit.

20 ~~(3) To qualify for renewal, the~~ The fees shall be attached to the completed Application  
21 for Registration as a Veterinary Facility form as found in 201 KAR 16:545 or online equivalent  
22 form, including all required attachments.

1 Section 3. Renewal Fees for Veterinary Facility Registration. The following fees shall be  
2 paid biennially for the renewal of a veterinary facility registration:

3 (1) (a) Except as provided for in subsection (3) of this section, the base renewal fee for a  
4 ~~registered~~ veterinary facility registration in active status shall:

5 (i) Until June 29, 2026, be \$250;

6 (ii) Between June 30, 2026, and June 30, 2028, be ~~\$325~~\$300; and

7 (iii) After June 30, 2028, be ~~\$375~~\$350.

8 (b) The fees shall be attached to the Renewal Application for Veterinary Facility  
9 Registrations form as found in 201 KAR 16:775 or online equivalent form.

10 1. To qualify for renewal, the form shall be complete, including all required attachments,  
11 continuing education credits if required, and fee payment; and

12 2. The complete package is submitted to the board for review and approval not later than  
13 September 30 of each odd-numbered year.

14 (2) In addition to the renewal base fee for a registered veterinary facility, an additional  
15 fee shall be paid to the board, calculated based on the number of mobile units associated with the  
16 facility, as follows:

17 (a) For a registered veterinary facility with two (2) or fewer mobile units identified on the  
18 registration, no additional fees shall be collected;

19 (b) For a registered veterinary facility with three (3) or more mobile units identified on  
20 the registration, an additional fee per mobile unit shall be due to the board with the biennial  
21 renewal application for each additional mobile unit beyond two (2) mobile units per veterinary  
22 facility ~~registration, an additional fee shall be assessed per unit:~~

23 (i) Until June 29, 2026, \$25 per unit;

1 (ii) Between June 30, 2026, and June 30, 2028, \$50 per unit; and

2 (iii) After June 30, 2028, be \$75 per unit.

3 (3) For a veterinary facility initially registered less than 120 days prior to the end of the  
4 renewal period, the registration renewal fees shall be waived during the first registration cycle.

5 (4) There shall be no renewal grace period provided for ~~registered~~-veterinary facility  
6 registrations facilities. Veterinary facilities that fail to renew their registration by September 30  
7 of each odd-numbered year shall expire. If a veterinary facility intends to continue operations  
8 following a missed renewal, the registered responsible party or veterinary manager ~~shall will~~  
9 ~~need to~~ apply for reinstatement for the veterinary facility and obtain board approval before  
10 continuing operations at the registered facility.

11 Section 4. Reinstatement Fees for Veterinary Facility Registration.

12 (1) To reinstate a veterinary facility registration following expiration, the registered  
13 responsible party or veterinary manager shall submit a complete Reinstatement Application for  
14 Veterinary Facilities form as found in 201 KAR 16:575 or online equivalent form, including all  
15 required attachments and fees, to the board for reinstatement of the veterinary facility  
16 registration.

17 (a) If less than six (6) months has elapsed since the expiration date of the facility  
18 registration, the veterinary facility shall pay a reinstatement fee of \$675.

19 (b) If more than six (6) months and not more than five (5) years have elapsed since the  
20 expiration date of the facility registration, the veterinary facility reinstatement fee shall:

21 (i) Until June 29, 2026, be \$725;

22 (ii) Between June 30, 2026, and June 30, 2028, be \$900; and

23 (iii) After June 30, 2028, be \$1,050.

1 (2) A veterinary facility shall not apply for a new registration during this five (5) year  
2 window; a reinstatement application shall be required.

3 (3) If more than five (5) years have elapsed since the last date of registration expiration, a  
4 veterinary facility shall apply as a new applicant to obtain a new veterinary facility registration in  
5 the Commonwealth of Kentucky.

DISCUSSION DRAFT (PRIOR TO LRC FILING)