

1 UPDATED: 10/16/2023 – DISCUSSION DRAFT ONLY -- NOT FILED WITH LRC

2 GENERAL GOVERNMENT CABINET

3 Kentucky Board of Veterinary Examiners

4 (New Administrative Regulation)

5 201 KAR 16:515 Fees for veterinary facility registrations.

6 RELATES TO: KRS 321.203, 321.235, 321.320

7 STATUTORY AUTHORITY: KRS 321.203, 321.205, 321.235(1)(c), 321.236, 321.320

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(c) requires the

9 Kentucky Board of Veterinary Examiners to promulgate administrative regulations to establish the
10 fee amounts for all fees required by KRS Chapter 321 and the fees for services provided by the board.

11 KRS 321.236(1)(a) and (4) allow the board to establish application fees for veterinary facilities
12 and mobile units. This administrative regulation establishes fees for veterinary facility registrants
13 and their associated mobile units, including the cost for application, renewal, and reinstatement.

14 Section 1. Payment and Submission of Fees.

15 (1) Fees to the board shall be paid by check or money order, or, if available, online
16 payment by debit or credit card. Checks and money orders shall be made payable to the
17 Kentucky State Treasurer.

18 (2) All fees shall be nonrefundable.

19 Section 2. Application Fees for Veterinary Facility Registration.

1 (1) (a) In accordance with KRS 321.236(2), the initial registration fee for a veterinary
2 facility that is registered with the board by June 30, 2025, shall be \$200 and reduced by half to
3 \$100 for facilities registered by the mandated deadline.

4 (b) After June 30, 2025, the initial application fee for a veterinary facility shall be \$500.

5 (2) The fee shall be attached to the completed Application for Registration as a
6 Veterinary Facility form as found in 201 KAR 16:545 or online equivalent form, including all
7 required attachments.

8 Section 3. Renewal Fees for Veterinary Facility Registration. The following fees shall be
9 paid biennially for the renewal of a veterinary facility registration:

10 (1) Except as provided for in subsection (3) of this section, the base renewal fee for a
11 registered veterinary facility in active status shall be \$350, if:

12 1. The Renewal Application for Veterinary Facility Registrations form as found in 201
13 KAR 16:775 or online equivalent form is complete, including all required attachments,
14 continuing education credits, and fee payment; and

15 2. The complete package is submitted to the board for review and approval not later than
16 September 30 of each odd-numbered year.

17 (2) In addition to the renewal base fee for a registered veterinary facility, an additional
18 fee shall be paid to the board, calculated based on the number of mobile units associated with the
19 facility, as follows:

20 (a) For a registered veterinary facility with two (2) or fewer mobile units identified on the
21 registration, no additional fees shall be collected;

1 (b) For a registered veterinary facility with three (3) or more mobile units identified on
2 the registration, an additional fee of fifty (\$50) per mobile unit shall be due to the board with the
3 biennial renewal application.

4 (3) For a veterinary facility initially registered 120 days prior to the end of the renewal
5 period, the registration renewal fee shall be waived during the first registration cycle.

6 (4) There shall be no grace period afforded to registered veterinary facilities. Veterinary
7 facilities that fail to renew their registration by September 30 of each odd-numbered year shall
8 expire.

9 Section 4. Reinstatement Fees for Veterinary Facility Registration.

10 (1) If less than six (6) months has elapsed since the expiration date of the facility
11 registration, the veterinary facility may pay a reinstatement fee of seven hundred dollars (\$700)
12 and submit a complete Reinstatement Application for Veterinary Facilities form as found in 201
13 KAR 16:575 or online equivalent form, including all required attachments, to the board for
14 reinstatement of the veterinary facility registration.

15 (2) If more than six (6) months and not more than five (5) years have elapsed since the
16 expiration date of the facility registration, a veterinary facility may pay a reinstatement fee of
17 \$925 and submit a complete Reinstatement Application for Veterinary Facilities form as found in
18 201 KAR 16:575 or online equivalent form, including all required attachments, to the board for
19 reinstatement of the veterinary facility registration.

20 (3) A veterinary facility shall not apply for a new registration during this five (5) year
21 window; a reinstatement application shall be required.

1 (4) If more than five (5) years have elapsed since the last date of license expiration, a
2 veterinary facility shall apply as a new applicant to obtain a veterinary facility registration in the
3 Commonwealth of Kentucky.

DISCUSSION DRAFT (PRIOR TO LRC FILING)