



KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

kybve.com • vet@ky.gov

Grievance Form

Instructions: This form shall be completed by an individual or entity filing a grievance with the Kentucky Board of Veterinary Examiners (KBVE) under KRS Chapter 321.

<u>OFFICIAL USE ONLY</u>

I. Contact Information

First Name	Last Name	Phone Number			
Email Address					
Mailing Address	Street	City	ST	Zip	County

II. Patient Information, if applicable

Name of Animal(s)	Animal Type <small>(e.g., dog, cat, horse, etc.)</small>	Animal Breed	Animal Age

III. Information on Individual(s) who Grievance is About

First Name	Last Name	License Number*	Phone Number, if known	
Business Name				
Street Address	City	State	Zip	

*License numbers may be looked up online at http://oop.ky.gov/lic_search.aspx.

Submit Complete Form to:
 Kentucky Board of Veterinary Examiners
 107 Corporate Dr, Second Floor
 Frankfort, Kentucky 40601



IV. Person(s) able to Provide Additional Information

First Name	Last Name	Phone Number*	Type of Information

V. Summary of Grievance

Provide a narrative of your grievance. Be as specific as possible regarding names, dates, locations, and action(s) which you believe to be improper, unethical, or unprofessional. Write legibly. You may also indicate "See attached" below, and then attach typed or written pages to this form as necessary.

VI. Supporting Documentation

Please attach copies of any documents pertaining to your grievance. Documents may include copies of medical records, invoices, paid receipts, pictures, etc. Provide a brief list and description of each document below. **If you are unable to obtain medical records, please sign and attach the "Authorization for the Release of Medical Records" form located online at www.kybv.com/forms.html.**

By signing this Grievance Form, I hereby certify that the information is complete and true to the best of my knowledge.

Signature: _____ Date: _____

Print Name: _____

Electronic submissions preferred:
Vet@ky.gov

Send paper forms to:
Kentucky Board of Veterinary Examiners
107 Corporate Drive, Second Floor
Frankfort, KY 4060

